

Minutes of the meeting of the  
**Guildford LOCAL COMMITTEE**  
held at 7.00 pm on 6 July 2017  
at Council Chamber, Guildford Borough Council, Millmead House, Millmead,  
Guildford, Surrey, GU2 4BB.

**Surrey County Council Members:**

- \* Mr Mark Brett-Warburton
- \* Mr Graham Ellwood
- \* Mrs Julie Iles
- \* Mr David Goodwin
- \* Mr Matt Furniss
- Mrs Marsha Moseley
- \* Mrs Angela Goodwin
- \* Mr Keith Taylor (Chairman)
- \* Mrs Fiona White
- Mr Keith Witham

**Borough / District Members:**

- Cllr David Bilbe
- \* Borough Councillor Julia McShane
- \* Borough Councillor Tony Phillips
- \* Borough Councillor David Wright
- \* Cllr Nils Christiansen
- \* Borough Councillor Nigel Kearse
- \* Borough Councillor David Reeve
- Borough Councillor Matthew Sarti
- \* Borough Councillor Mike Piper

\* In attendance

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**12/16 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]**

The Committee received apologies for absence from County Councillors Marsha Moseley, Keith Witham, and Borough Councillor Matthew Sarti.

**13/16 MINUTES OF PREVIOUS MEETING [Item 2]**

The Guildford Local Committee agreed the draft minutes as a true reflection of the meeting with the inclusion of Councillors Graham Ellwood and Tony Phillips as having been in attendance.

**14/16 DECISION TRACKER [Item 3]**

The report set out an update on the progress on decisions that had been made at previous meetings.

The Guildford Local Committee agreed that the Chairman and Vice-Chairman would review the decision tracker following the first meeting of the municipal year and bring it back to the committee for discussion.

**15/16 DECLARATIONS OF INTEREST [Item 4]**

There were no declarations of interest made at this item on the agenda.

**16/16 CHAIRMAN'S ANNOUNCEMENTS [Item 5]**

The Chairman reminded members that the County Council was currently making significant savings against its budget and this had affected the budgets for decision by the committee.

**17/16 PETITIONS & LETTERS OF REPRESENTATION [Item 6]**

No petitions had been received for consideration at this committee meeting.

**18/16 PUBLIC QUESTION TIME [Item 7]**

No public questions had been submitted for consideration by the committee.

**19/16 MEMBER QUESTION TIME [Item 8]**

No member questions had been submitted for consideration by the committee.

**20/16 PROPOSED PROHIBITION OF ALL VEHICLES ON PART OF BYWAYS OPEN TO ALL TRAFFIC NOS. 518 & 519 AMENDMENT ORDER [Item 9]**

The Guildford Local Committee was asked to consider and approve the publication of a Notice of Intention to make a Traffic Regulation Order Amendment Order and to delegate the decision on whether to proceed with the making of an Order.

The Chairman reminded members that they had received training on the quasi-judicial function that was being carried out by considering this item. Councillor Nigel Kears stated that although he had been on a previous committee that had commented on this application, he had come to the meeting with an open mind ready to listen to all the information before him as part of his participation on this item.

Members asked whether this approval would mean that this would become an adopted road, the Countryside Access Team Manager stated that this would be the case and that there was funding from the developer to mitigate against the funding required to do this.

The Committee also discussed the current arrangements and whether they were temporary, it was confirmed that they were and had been introduced for public safety, but that on request from the committee, the Countryside Access Team Manager would discuss with the developer alternative routes for current users of the pathway whilst it was fenced off for construction.

Concerns about drainage were raised and the Countryside Access Team Manager reminded members that the Traffic Regulation Order had been in place since 1994 due to water logging of the area, this was a request to go for consultation on proposals to improve the conditions so that it would be possible for motorised vehicles to use this pathway.

The Committee requested that item (ii) of the recommendation include reference to consultation with the Chairman, Vice-Chairman and Divisional Member as well as (i) and (iii).

The Guildford Local Committee agreed

- (i) That a Notice of Intention to make a Traffic Regulation Amendment Order (TRO) be published as shown on Drawing. No. 3/1/54/H22. Where significant (and relevant) objections are received, **or no objections are received**, to delegate to the Countryside Access Manager the ability to agree whether an Order may be made, in consultation with the Divisional Member, and the Local Committee Chairman and Vice-Chairman. **The TRO would not be made until detailed highway improvement works plan for Ash Green Lane West has been approved.**
- (ii) To delegate to the Countryside Access Manager **in consultation with the Chairman, Vice-Chairman and Divisional Member** the ability to accede to any unresolved objections and decide whether the TRO may be made.
- (iii) Where substantial (and relevant) objections are received, or significant modifications proposed, the Countryside Access Manager in consultation with the Divisional Member and the Local Committee Chairman **and Vice-Chairman**, may refer the decision on whether the TRO be made back to the Committee.

Reasons for recommendations:

To progress the application as per the committee decision.

## **21/16 GUILDFORD ON-STREET PARKING REVIEW - CONSIDERATION OF REPRESENTATIONS AND AUTHORITY TO IMPLEMENT PROPOSALS [Item 10]**

This report presented the representations resulting from the formal advertisement of proposals for new or changed parking restrictions in Annandale Road, Duncan Drive, the Millmead area, The Oval and Vicarage Gate. The Committee was asked to consider the comments received and decide whether or not to make traffic regulation orders needed to introduce the proposals.

Members commented that they were in support of the proposals, and that their residents were supportive of the proposals as well and would like them introduced by the end of 2017. It was confirmed that the making of the Traffic Regulation Order and the lines on the ground would coincide.

The Guildford Local Committee agreed that having considered the comments made during the formal notice period, Traffic Regulation Orders (TROs) be made under the relevant parts of the Road Traffic Regulation Act 1984 to implement new controls and changes to the existing as shown in the Annex 3 of the committee report, but that the proposals in Vicarage Gate would not be progressed at the present time.

Reasons for recommendations:

To enable new parking restrictions to be made in line with the public consultation.

## **22/16 HIGHWAYS UPDATE [Item 11]**

This report provided an update on the 2016/17 programmes of highway improvement and maintenance works funded by this committee. The report also detailed the 2017/18 highways budget devolved to this committee, which was confirmed by Cabinet on the 28 March 2018.

The Acting Area Highways Manager introduced the item stating that the 11 schemes that had been on the list to be carried out this financial year were on a schemes list for consideration when new funding was found to complete the schemes.

Members questioned how jetting work would now be carried out. The answer was that this would be funded from a central jetting funding carried out by a new contractor, Flowline. This would be monitored very carefully than with previous contractors with new software.

It was noted that the Hogback resurfacing had costed nearly £1million and that the funding for this works was likely to be reflected in the Project Horizon scheme list.

The Guildford Local Committee agreed

- (i) To allocate the reduced revenue devolved budget for this financial year 2017/18 as detailed in the report.
- (ii) To allocate the reduced capital devolved budget for this financial year 2017/18 as detailed in the report.

Reasons for recommendation:

To enable the highways team to progress schemes within the budget of the committee.

## **23/16 COMMUNITY SAFETY FUNDING [Item 12]**

The committee considered how to manage its delegated budget of £3,000 for community safety projects in 2017/18. The report set out the process by which this funding should be allocated to the Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents.

The Guildford Local Committee agreed that

- (i) The committee's delegated community safety budget of £3,000 for 2017/18 be retained by the Community Partnership Team, on behalf of the local committee, and that the Community Safety Partnership and/or

other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of the committee report.

- (ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.4 of the report.
- (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.

Reasons for recommendations:

To enable the delivery of the community safety funding within the Guildford area

#### **24/16 LOCAL COMMITTEE TASK GROUPS - NOMINATIONS [Item 13]**

The committee considered a report on the local committee task group members and the appointment of representatives to external bodies.

Members debated the membership of the Transportation Task Group, and the nominations for the outside bodies. It was agreed that the outside bodies appointments would be approved outside the meeting.

The Guildford Local Committee agreed that

- (i) Members be appointed to the Transportation Task Group and Early Help Advisory Board
- (ii) The nominated members and substitute members for the Transportation Task Group for the municipal year 2017-18 be **Keith Taylor (Chairman), Mark Brett-Warburton, David Goodwin, Paul Spooner (Vice-Chairman), Matt Furniss (Lead Member for Planning and Infrastructure) and Nigel Kears**, and the terms of reference be as set out in Annex A to the report;
- (iii) The nominated members for the Early Help Advisory Board for the municipal year 2017-18 be **David Wright (Borough Councillor) and Angela Goodwin (County Councillor)**.
- (iv) To appoint nominees from the Local Committee to the local partnerships as set out in the report.

Reasons for recommendations:

To enable working groups to carry out work for the committee.

#### **25/16 FORWARD PROGRAMME [Item 14]**

The Committee was presented with the date for future meetings, and were asked to provide details of any reports they would like to see for consideration at future meetings to the Committee Manager.

Meeting ended at: 8.30pm

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**Chairman**